



Council Excellence Overview and Scrutiny Committee

Date:	Thursday, 15 September 2011
Time:	6.00 pm
Venue:	Committee Room 1 - Wallasey Town Hall

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SUPPLEMENTARY AGENDA

7. COMMUNITY BUDGETS (Pages 1 - 4)

ADDITIONAL AGENDA ITEM

**14A REPLACEMENT PROGRAMME CONTROL SYSTEM SOFTWARE
(Pages 5 – 9)**

**16. EXEMPT INFORMATION
- EXCLUSION OF MEMBERS OF THE PUBLIC**

The public may be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information.

RECOMMENDED – That in accordance with section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by the relevant paragraphs of Part 1 of Schedule 12A (as amended) to that Act. The public interest test has been applied and favours exclusion.

16A EXEMPT APPENDIX (Pages 11 – 13)

Exempt Appendix to additional agenda item 14A
Report of the Director of Technical Services –
Replacement Programme Control System Software

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WIRRAL COUNCIL

COUNCIL EXCELLENCE OVERVIEW AND SCRUTINY COMMITTEE

15 SEPTEMBER 2011

SUBJECT	COMMUNITY BUDGETS
WARD/S AFFECTED	ALL
REPORT OF	DIRECTOR OF FINANCE
RESPONSIBLE PORTFOLIO HOLDER	COUNCILLOR STEVE FOULKES
KEY DECISION	YES

1.0 EXECUTIVE SUMMARY

- 1.1 Community Budgets are seen by the Government as the means by which local public service partners work together to redesign services across boundaries to maximise the resources available to improve service delivery.
- 1.2 The Government has recently announced details of an expansion of the Community Budgets programme around Families With Multiple Problems and future more radical pilots giving communities greater control over services.
- 1.3 The Cabinet on 1 September 2011 agreed to submit an expression of interest to become a pilot in the Community Budgets programme around Families with Multiple Problems.

2.0 RECOMMENDATION

- 2.1 That the decision of the Cabinet be noted.

3.0 REASON FOR RECOMMENDATION

- 3.1 The Government is seeking expressions of interest in respect of Community Budgets for Families With Multiple Problems by 9 September 2011 and for the more radical Community Budgets pilots on giving communities greater control over services by late September 2011.

4.0 BACKGROUND AND KEY ISSUES

COMMUNITY BUDGETS

- 4.1 The Spending Review 2010 included the announcement of Community Budgets which are seen as being key to delivering better services. These are to be achieved through local public service partners working together to redesign services across boundaries using the resources available to improve service delivery rather than being used to maintain separate service organisations.

FAMILIES WITH MULTIPLE PROBLEMS

- 4.2 In this area Community Budgets could create better public services by bringing together all local priorities and public money so that agencies can find the right solutions to issues in their area in a new and co-ordinated way.
- 4.3 These families represent less than 1% of the total population but can be seen by as many as 20 different public and voluntary sector professionals at a cost of £4 billion per year.
- 4.4 On 1 April 2011 16 Community Budgets were launched covering 28 local authorities and their partners. At the Local Government Association conference in June 2011 it was announced that a further 50 local authorities would receive Community Budgets in 2011/12 and, at least, 60 more in 2012/13.
- 4.5 Those authorities interested in being operational by 1 April 2012 are asked to inform the Government by 9 September 2011.
- 4.6 Funding will come from a wide range of local services all of which gain from reduced demands upon services through the benefits from pooling budgets, changing working practices and investing in service re-organisation.

OTHER LOCAL PRIORITIES

- 4.7 Some areas are using the Community Budgets approach to address other issues, and expressions of interest are invited. Lincolnshire which is cited as an example, is working on long term solutions to enable people to enjoy an active and happy later life as well as a programme to deliver value for money from flood risk, drainage and water management resources.

RADICAL OPTIONS PILOTS

- 4.8 Phase 2 of the Local Government Resource Review concerns Community Budgets. The Deputy Prime Minister also announced this at the Local Government Association conference.
- 4.9 The programmes include the launch of four new Community Budget pilots to explore how communities can have greater control over services through a single budget from Government.
 - a. Two areas to help co-design neighbourhood level Community Budgets giving residents the opportunity to say what services they want, how they should work and whether they want to run them.
 - b. Two areas to help co-design Community Budgets bringing all funding on local public services from the area into a single pot to test how to create the right local financial set-up to deliver better services that people want.

4.10 The Department for Communities and Local Government is to issue a prospectus in early September 2011 inviting areas to set out their case for being one of the four areas by the end of September. The selected areas will be advised by Christmas,

5.0 RELEVANT RISKS

5.1 By engaging with the Community Budgets programme there is the opportunity to be supported through the Government network in delivering improvements to services by working across the sector.

6.0 OTHER OPTIONS CONSIDERED

6.1 The options presented relate to either expressing, or not expressing, an interest to the Government in becoming a Community Budget area.

7.0 CONSULTATION

7.1 There has been no specific consultation in respect of this report.

8.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

8.1 There are none arising directly from this report. The Voluntary, Faith and Community Sectors will be integral to the approach identified

9.0 RESOURCE IMPLICATIONS

9.1 At this stage there are no financial, staffing or IT implications arising from this report.

10.0 LEGAL IMPLICATIONS

10.1 There are none arising directly from this report.

11.0 EQUALITIES IMPLICATIONS

11.1 There are none arising directly from this report.

12.0 CARBON REDUCTION IMPLICATIONS

12.1 There are none arising directly from this report.

13.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

13.1 There are none arising directly from this report.

FNCE/195/11

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BACKGROUND PAPERS

There were none used in the preparation of this report.

REFERENCE MATERIAL / SUBJECT HISTORY

Council Meeting	Date
Cabinet	1 September 2011

WIRRAL COUNCIL

COUNCIL EXCELLENCE OVERVIEW AND SCRUTINY COMMITTEE

15 SEPTEMBER 2011

SUBJECT:	REPLACEMENT PROGRAMME CONTROL SYSTEM SOFTWARE
WARD/S AFFECTED:	ALL
REPORT OF:	DIRECTOR OF TECHNICAL SERVICES
RESPONSIBLE PORTFOLIO HOLDER:	COUNCILLOR STEVE FOULKES
KEY DECISION?	NO

1 EXECUTIVE SUMMARY

- 1.1 This report informs Members of the award of a contract, under delegated authority, for the provision and support of replacement software for management of the strategic change programme.
- 1.2 The contract was awarded to Concerto Support Systems Ltd for a period of five years at a fixed cost of £68,900 with options to extend it for two further periods of five years each if considered advantageous to the council.
- 1.3 The contract provides the council with a perpetual licence for 200 named users together with support and maintenance for five years.
- 1.4 The contract also establishes a schedule of prices for additional licences and alternatively a full site licence. Additional licencing is not something that will occur in the short term but may be needed if the system is used to manage other programme management activities. Examples of this elsewhere include using the system to manage ICT development, capital programmes as well as business as normal activities such as closure of accounts. The advantages of this is to provide a single database of all significant projects for strategic management whilst giving project managers a standard system for planning, delivery, time-sheet recording, re-charging and risk management.

- 1.5 The contract also allows for the potential replacement of the Performance Information Management system (PIMS). This will be investigated and if proven suitable will initially pilot a selected range of performance related activities.

2 RECOMMENDATIONS

- 2.1 Members note the award of the contract awarded to Concerto Support Systems Ltd for a period of five years at a fixed cost of £68,900, with options to extend it for two further periods of five years each if considered advantageous to the Council.
- 2.2 Members also note that the contract allows for licencing expanded use of this system to meet all likely longer term council requirements to meet its project management needs.

3 REASONS FOR RECOMMENDATIONS

- 3.1 The contract for the current system ceases on the 1st November 2011 and a replacement system is required to continue the management of the Council's Strategic Change Programme.
- 3.2 At the end of the initial five years there may be advantages to the Council in extending the support contract for a further five years. A second extension of five years is also allowed for in the contract. These extensions would be evaluated at the time and would be dependent on a comparison between the product and support offered by the incumbent supplier and those available in the market place. A decision to invite tenders would also need to take into account the associated costs of changing supplier and re-implementing the software.

4.0 BACKGROUND AND KEY ISSUES

- 4.1 Cabinet 22 July 2010 approved the creation of the Strategic Change Programme and the adoption of a suitable system for managing the programme
- 4.2 On the 1st November 2010, the Council entered into a one year contract and acquired current web based system using a 'hosted' solution, that is the software and database sit on the providers ICT infrastructure rather than on the Councils own ICT platform. This approach was adopted as it allowed for an

economic and rapid deployment of a suitable solution and allowed the Council's requirements to be developed before committing to a more permanent solution.

4.3 Tenders were invited in accordance with EU procurement regulations and the Council constitution using a 50% price 50% quality mode. The Procurement Team were consulted and assisted in the tendering process.

4.4 The OJEU notice generated 59 expressions of interest. The following lists the ten companies that went on to submit a response to the pre-qualification questionnaire. (PQQ)

- 1st Milestone Ltd
- CAM Management Solutions
- Capita IT Services
- Compuware UK Ltd
- Concerto Support Services Ltd
- Cora Systems
- IBM
- IRW Systems Limited
- InPhase Ltd
- ninthwave

4.5 The five companies that scored highest in the PQQ evaluation were invited to submit a tender.

4.6 The tender evaluation determined that Concerto Support Systems Ltd submitted the lowest priced tender and scored well on quality. The combined price/quality score for this company was higher than any others and was consequently awarded the contract under delegated authority.

5.0 TIMETABLE FOR SYSTEM REPLACEMENT

5.1 The plan is based upon the Concerto Support System Ltd solution taking over the management of the Strategic Change Programme after the October reporting cycle on the 3rd October 2011. This leaves a three week buffer before the current hosted ceases on the 1st November 2011.

5.2 This plan required the exchange of contracts on or around the 11th August for the contract to start on 1st September 2011.

6.0 RELEVANT RISKS

6.1 The immediate risk concerns the failure to have the replacement system ready to take over from the hosted system before it ceases. This is countered by an understanding that the council could extend this hosted service on a monthly basis.

6.2 The data in the hosted system has been backed up on council infrastructure to safeguard it in case of difficulties with the hosted solution.

6.3 The contract bestows a perpetual licence for the council to use the replacement system and so mitigates the risk that Concerto Support Systems Ltd ceases to trade.

6.4 A risk register is maintained by the project manager and any risks that cannot be contained are escalated. A project plan is in place and resources allocated that should mitigate many of the risks.

7.0 OTHER OPTIONS CONSIDERED

7.1 The management of the previous change programmes used manual paper based control. The change programme arrangements were reviewed and led to the Cabinet resolution 22 July 2010 to introduce an electronic solution.

7.2 The intervening period has demonstrated the effectiveness of this approach and has enabled complex projects to be developed and managed more easily and more effectively. Elsewhere, the benefits of a single database for managing programmes include the management of resources, setting priorities and integrating activity.

8.0 CONSULTATION

8.1 Workshops with users and other key staff were used to gather ideas on the use of the current system, improvements and defining the specification used in the procurement process.

9.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS

9.1 There are no specific implications.

10.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS

10.1 The resource requirements of the project are currently being met through existing staff resources and the Strategic Change Programme system provision in the Technical Services Department.

11.0 LEGAL IMPLICATIONS

11.1 Not applicable.

12.0 EQUALITIES IMPLICATIONS

12.1 None: No equality impact assessment (EIA) is required.

13.0 CARBON REDUCTION IMPLICATIONS

13.1 Not applicable.

14.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS

14.1 Not applicable

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APPENDICES

There is one exempt appendix associated with this report which provides confidential information as regards the comparison of tenders.

REFERENCE MATERIAL

Background papers and information used in the preparation of this report are held by the Strategic Change Programme Office - Technical Services Department.

SUBJECT HISTORY

Council Meeting	Date
Cabinet – Budget Projections 2011 -2014 (Minute 52.4.ix)	24/6/10
Cabinet – Review of the Strategic Change Programme	22/7/10

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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